

**MINUTES OF THE MEETING OF BMWOR NZ (Inc) BOARD  
HELD ELECTRONICALLY ON SATURDAY 10<sup>th</sup> March 2018**

Meeting commenced at 9.04 am

**Present**

Garry Williams (President), Robin Wood (Treasurer), Chris Souness (Membership), Dave Ross (Secretary) and Dale Grover (Member Rep).

**Apologies**

Grant Aislabie (Vice President) - MIA.

**Previous Minutes (Executive Meeting):**

Accepted as Read.

Moved: Garry William

Seconded: Dale Grover

**Matters Arising**

- Outstanding Action Points:

01	Create an appropriate Incident Reporting Form. Information to be published for the coming AGM.	Grant Aislabie	WIP
02	Update the Executive Action Plan ( <a href="https://www.bmwor.org.nz/wp-content/uploads/2016/12/executiveplan.pdf">https://www.bmwor.org.nz/wp-content/uploads/2016/12/executiveplan.pdf</a> )	Garry Williams	WIP
03	Update AREA handbook ( <a href="https://www.bmwor.org.nz/wp-content/uploads/2016/12/handbook.pdf">https://www.bmwor.org.nz/wp-content/uploads/2016/12/handbook.pdf</a> )	David ROSS (new)	WIP
04	Trophies - new, repurposed, timing, how they get awarded, etc	Garry Williams	WIP

- Other Matters arising :
  - Nil

**President's Report:**

Largely everything I have to say is recorded in the Podium. Starting to scope out where the 2020 Annual Rally should be. There is little available outside Cromwell – Discussion. Latest newsletter was the letter from Grant opened a discussion re changing the club name. There is a lot of history around that. Survey Monkey discussion. End result – Consider questions and send to Secretary. Secretary and Membership Secretary will compose Survey Monkey to be sent out to all of our members. Both to report back

**Treasurers Report:**

- Attached single page report outlining the current fiscal situation was explained and discussed.
  - Move Robin Wood Second Chris Souness
- RAG Award given to the best story told at the RAG as voted for by those attending.

**Membership Report:**

- See Supplied Report on numbers. Notification emails appear to be spasmodic. Iain Whittaker working on the issue. Membership going well. Changes to Shop listing re membership categories. Still receiving comments re associate and owner membership. Discussion re values
  - Move Chris Souness. Second Robyn Wood

**MOTION:** That Associate and Owner Membership be at the same annual membership rate.  
Carried unanimously.

In any communication sent out advise that changes are from next anniversary of membership.

### **Members Rep Report:**

- I appreciate the opportunity to have a say, however I have nothing to report. People still contact me as the previous Area Rep.

### **Secretary's Report:**

- Correspondence Report to be completed. Minimal correspondence excluding Cheques received for Membership & RAG. Overseas magazines.
- Discussion re CLAD online offer re database. Not required – our database has been designed to suit our own needs.
- Progress report re 'On-line Member Services Directory'.

### **General Business:**

- General Business
  - a) A discussion around respond to Nettle's proposal last September outlining the service/s provided to set up and manage a National Facebook Page in conjunction with the current management of the BMWOR Website.
    - a. Good to look at in the changeover.
    - b. Robin – No difference in Cost between paying for printing than paying for Nettle for electronic publication. Either go full electronic (no newsletter after June) or centralised electronic platform for the club then thinking about a quarterly publication of some sort.
    - c. Garry – There has been no response to any of the items we published about trying to locate a Media type person. We may still need to have something similar to an editor role.
  - b) Set a date, location and decide core agenda items of importance to the board for an Area Reps meeting.
    - a. Locations. NZCIS or other
    - b. 2 months times (now 26<sup>th</sup> & 27<sup>th</sup> May)
    - c. Agenda items to be sought from Area Reps
    - d. Board to be present and set out national expectations
    - e. Member Rep to chase the Area Reps
  - c) Determine the role of Editor post 30/6 and how we're going to manage the shift to full digital media
    - a. See the top item
  - d) If one of our goals is to support more activity at a local level, what does that look like?
    - a. Agenda item for Area Reps to consider.
    - b. Board to start thinking about what are our goals.
    - c. What should we be doing to support our members.
    - d. Flags ? – Other items.
  - e) Progress re electronic Member Services Directory
    - a. Covered under Secretary

Meeting ended at 1020hrs

Current Action Points:

01	Questions to be considered and supplied to Secretary re the proposed Survey Monkey questionnaire	ALL Board	Completed
02	Secretary and membership to formulate the Survey Monkey questionnaire	Dave Ross Chris Souness	Completed
03	Update the Website to show Associate and Owner Membership at the same value.	Dave Ross	Completed
04	Remove obsolete membership references from the Shop	Dave Ross	Completed
05	NETTL proposal (currently held by Garry Williams) to be summarised and sent out to Board Members	Garry Williams	
06	Locate suitable premises for Area Reps Meeting re accommodation, meals & meeting.	Dave Ross	Completed
07	Notification sent out Area Reps re Meeting and seeking Agenda Items	Dave Ross	Completed